

TEAM Meeting  
Friday 24<sup>th</sup> March 1pm at the Ward School Library

**Present:** Ally Avery, Millie Volckman, Pip Todhunter, Rochelle Lloyd, Andrea Hickman, Nadine Hickman, Hannah Throssell, Ange Loe, Jess Murray, Michelle Hickman, Anna Booker, Georgina Vavasour, Carey Huria

**Apologies:** Koko Lambert, Looby Varley, Shelley Beddingfield, Niki McFarlane, Rosie Todhunter, John Hickman

**Moved:** Millie Volckman **Seconded:** Ange Loe

**Approval of Minutes:** "Previous minutes approved and circulated".

**Moved:** Millie Volckman **Seconded:** Pip Todhunter

### **Matters arising**

#### **Bank Authorities**

Pip is still working on the Bank account Signing Authorities. Pip now has authority, Millie needs to be signed on as the second.

#### **Ski Trip**

The cost of this is approx \$45 per person. Team would like to keep this accessible to all kids, parents and caregivers. TEAM currently donate \$500/yr with the BOT making up the remaining as well as the cost to the families of approx \$10 per person. TEAM agreed to increase their contribution to \$1000 with a set cost of \$15 per person. If this is inaccessible to some families TEAM are happy to support in these circumstances.

**Approval of TEAM to contribute \$1000 towards the Schools annual ski trip.** "Approval that \$1000 be paid to the Ward School BOT as the TEAM contribution towards the School Ski Trip"

**Moved:** Pip Todhunter **Seconded:** Anna Booker

#### **Bluff Station 4x4 Trip**

Jess is happy to continue as planned for the trip in Feb/March (need to discuss dates with Ally Avery). Hoping fundraise \$5000. Advertising needs to go out in November (Awatere/Flaxbourne Bulletin, Flaxbourne Tearooms). Ally has a flyer made up. Looking at meeting at the Murrays for morning tea then head to the Branch for a BBQ lunch (if still in level 2 Catering will not be an option) \$200/vehicle, \$120 Ward School Families. Maximum of 50 vehicles.

#### **Trail Ride**

Is currently pencilled in for 1<sup>st</sup> weekend of May 2022. TEAM have decided to run this through Andos Dirt Bike Events with the possibility of running the 2023 year independently.

### **TEAM Guidelines/Constitution**

TEAM need to come up with a amount they are content with to be in the Bank Account at all times. \$15000 was mentioned as a minimum.

Current annual funding is looking like the below:

\$10,000 – BOT for resources/ Teacher (need clarification for transparency)

\$100 per yr 8 student for camp

\$1000 Ward School Ski Trip

\$1000 Sports/equipment/cultural

\$2500 School Trips

Ange to amend and email. This document to be reviewed at every AGM.

### **Letter from the BOT Chairperson – John Hickman**

“The BOT is funded by the Ministry of Education to provide strategic leadership and direction to their School. The board works in partnership with the community, principal, teachers, support staff, and the government to ensure the outcomes for the attending children as well as funding everyday running expenses including teachers, cleaning power etc.

TEAM is a parent driven group that fundraises to provide the school with short term funds to benefit children of the parents currently at School. It is a way of enhancing their children’s time at school through various funding needs whether is be an extra teacher, extracurricular activities, support, technological benefits etc etc, effectively anything that may be considered beneficial.

It is my personal belief that the funds raised and help by TEAM should be spent over a short period (2-3 years) but also rebuilt over that same period to continue the great benefits to the school and Children that follow. The issue? This requires parent involvement and commitment to do so”.

TEAM believe that once the guideline/constitution document is completed that it responds to the above.

### **FINCANCIAL REPORT**

#### **INCOME**

Flaxbourne Collie Club 2021 \$250

Seddon Lions dinner Feb 2021 \$675

Flaxbourne Show BBQ \$1926.78

Trail Ride May 2021 \$4186.84

Lions Dinner May 2021 \$800

Lions Dinner July \$725

(Two Lions dinners still to come)

**Total Income \$8563.20**

#### **EXPENSES**

Flower for J Reader \$84

Gift for J Reader \$110

Ski Trip \$500

School \$10,000

**Total Expenses \$10,694**

**NEXT MEETING.** Second assembly of Term 4

ACTIONS TO BE PROGRESSED:

<b>Action</b>	<b>Who</b>	<b>Timeframe</b>	<b>status</b>
Change Bank Signing Authorities	Pip/Anna/Millie	ASAP	
Amend Ward School Guidelines/Constitution and email	Ange	Prior to next meeting	
Ward School Trail Ride – find a host farm	TEAM	1.02.2022	
Bluff Station 4x4 Trip/Advertising	TEAM	November 2021	
Clarification on the \$10,000 TEAM contribution to BOT. (Teacher or Resources)	Carey/Ange	Prior to next meeting	