

TEAM AGM
Friday 11th March 1.15pm at MJ's Services Cafe

Present: Ally Avery, Millie Volckman, Pip Todhunter, Rochelle Lloyd, Andrea Hickman, John Hickman, Hannah Throssell, Ange Loe, Jess Murray, Niki Macfarlane, Anna Booker, Pip Todhunter, Simon Todhunter, Pip Lunn (2.00pm)

Apologies: Koko Lambert, Nadine Hickman, Carey Huria, Candi Callaghan, Georgina Vavasour

Moved: Millie Volckman **Seconded:** Ally Avery

Approval of Minutes: "Previous minutes approved and circulated".

Moved: Millie Volckman **Seconded:** Andrea Hickman

Matters arising

Pip to look at the possibility of changing banks as changing bank signing authorities seems to be impossible.

Annual Report – Ange Loe

First off, I would like to say a huge thank you to the support I have received as my first year as Chair for TEAM. I have been really impressed with how many parents we have been getting at our TEAM meetings lately and the support that I have been getting, especially from Millie as secretary, Pip as treasurer and Michelle as our Lions dinner coordinator has all been greatly appreciated. A special note to Ally who did a great job as TEAM chair prior to myself taking on the role, thank you for all of your hard work over the time you were Chair, and the help you have given myself as I have settled into the new role. As I have completed my first year in this role, I am happy to carry on for the next year if no one is willing to fill the role, but I would like to invite you all to think about it for next year as I feel two years is long enough for myself as Chair of TEAM. I am really enjoying being able to lead such a great TEAM of people, but we all have different strengths and weaknesses and so by having someone else take the lead after a couple of years I believe we will be able to further grow and develop our amazing TEAM.

It has been great to get the constitution document all written up and signed off, and I think this will give us great direction for the future to continue to support Ward School, and most importantly our children. As we are a small school, and have a small number of families, I am always impressed with how much time, effort and support we receive from our families to help us raise these funds to help support our children whilst at school. I have already had a couple of amazing fundraising ideas been brought to me for the next year or so and I look forward to seeing how much we can achieve over the next year.

The last year, thankfully hasn't been as challenging as the previous in regards to COVID. The Ward A&P show was cancelled again this year, so we weren't able to run our annual BBQ there but have still managed to make a significant profit over the last year of just over \$10000. We have managed to run all our lions' dinners throughout the year, bringing in \$4550 for the year. We also had the sober driving for the Flaxbourne dog trials, which is a super easy \$400 and could be \$800 next year if we are able to find enough people to help us with it. We also had our Trail bike ride held at The Homestead. This turned out to be quite profitable with the food cart pulling out at the last minute and in true Ward School Style, we

were able to pull off a fantastic BBQ for the riders and made a profit of \$5379. A huge thank you goes out to Tom and Seymour for the land and getting it all sorted for the day. We have also have just had a huge fundraiser with the Bluff station Four Wheel drive trip which saw us bring in a profit of \$10500!! This was an incredible day and I would like to say a huge thank you to the Murrays for the opportunity and all the hard work that you did to make this day such a success. Also a massive thank you to Hannah for coordinating the packed lunches and food, and the donations and support we had from parents was amazing and greatly appreciated. I have received multiple emails from different people commenting on what an amazing day they had, and that for a small school we should be really proud of what we are able to achieve.

FINANCIAL REPORT

Total Income - March 21- March 22

Ward Show BBQ March 2021

Income	\$2,963.00
Expenses	\$1,036.22
Total Profit	\$1,926.78

Trail Ride Fundraiser May 2021

Income	\$5,379.00
Expenses	\$0.00
Total Profit	\$5,379.00

Seddon Lions Dinner May 2021

Income	\$800.00
Expenses	\$0.00
Total Profit	\$800.00

Seddon Lions Dinner July 2021

Income	\$725.00
Expenses	\$0.00
Total Profit	\$725.00

Seddon Lions Dinner September 2021

Income	\$775.00
Expenses	\$0.00
Total Profit	\$775.00

Seddon Lions Dinner October 2021

Income	\$1,500.00
Expenses	\$0.00
Total Profit	\$1,500.00

Flaxbourne Dog Trial Club Donation	\$200.00
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Bluff 4x4 trip February 2022	\$11,800.0
Income	0
Expenses	\$1,487.10
Total Profit	0
Flaxbourne Dog Trial Club Sober driver March 2022	\$400.00
February Lions Dinner 2022	
Income	\$750.00
Expenses	\$0.00
Total Profit	\$750.00
	\$22,768.6
Total Income - March 21 - March 22	8

Total Expenses - March 21 - March 22

Flowers & Gift box for Jayne Reader - June 2021	\$194.00
Ski Trip - September 2021	\$500.00
	\$10,000.0
School Donation - September 2021	0
Cheese Board - September - 2021	\$120.00
Table Cloths - November 2021	\$120.00
Year 8 Camp - November 2021	\$300.00
	\$11,234.0
Total Expenses March 21- March 22	0

ELECTION OF OFFICERS:

Chairperson:

Ange Loe to remain as Chairperson

Moved: Ally Avery **Seconded:** Millie Volckman

Treasurer:

Pip Todhunter to remain as Treasurer.

Moved: Ally Avery **Seconded:** Millie Volckman

Secretary:

Millie Volckman to remain as Secretary.

Moved: Ally Avery **Seconded:** Ange Loe

Lions dinner co-ordinator

Michelle Hickman to remain as co-ordinator

Moved: Ally Avery **Seconded:** Millie Volckman

Constitution Review "TEAM Ward School Constitution to remain as current document stands"

Moved: Ange Loe **Seconded:** Ally Avery

GENERAL

Funding Allocation –

A letter from John Hickman (BOT Chairperson) was read out

8 March 2022

On behalf of the BOT I congratulate Ang and the TEAMS efforts for the Bluff Station fundraiser. A very popular day with a large amount of funds raised for parent spending towards the school. In these times it is amazing to pull off a large fundraiser like this.

The School has several property projects this year which the MOE funds but we are also aiming to get a large part of the playground development done and also the heating of the pool which are outside of Government funding. The BOT has historical funds built up over many generations of Ward School children from asset sales such as a school house, frugal spending and good management. This money is there to enhance the school-time of the generations to come ie it is spending that focuses on the long term benefit to the school.

The TEAM funds, as I have mentioned before, are short term raised funds, raised by parents to spend on their children/School whilst at Ward to enhance the short time they have there.

The BOT agreed last year that for every \$2 raised for the playground project the BOT would spend \$1, up to \$40,000. This encouraged the seeking of funds whilst also showing potential funders that there was already a large sum of money to initiate any project.

The school is a tightly run ship and requires annual parent support (TEAM) The BOT would like to ask for your assistance with the annual amounts usually asked for (circa \$11,000) but this year we would also like to ask you for some funding towards the playground project. We would like to seek another \$10,000 on top of our usual request which will be targeted to spending on the pump track.

This amount would help boost funds we have already received and add to our total project fund to enhance the playground. We have currently received (with more funding aimed for):

\$40,000 Marlborough DC

\$8,000 Pelorus Trust

\$1000 Native plant donation

Your funds added would give us a total pool including BOT funds of \$88,500 which is over 73% of our ultimate playground aim.

I realise this is a large sum of money we are asking for in one year however the Board and I believe this will be money well spent on your children.

I aim to be at the meeting to discuss this request.

Kind regards

John

On Behalf of the Board of Trustees.

John Hickman would like TEAM to consider an increase in their annual support for resources to be increased from \$10,000 to \$15,000 to help with the support of kiwican, heating the pool and the likes. BOT to come to TEAM with a proposal.

Ally explained that TEAM have a healthy bank account due to not having to contribute the \$10,000 to BOT in 2017 because of the extra financial support the school received post the Earthquake.

BOT have requested \$10,000 from TEAM for the pump track, once this is confirmed Hannah will approach foundations like Rata for funding. The idea is to have supervision at the pump track with the hope of bringing 'bikes in schools' to Ward School. This will mean a container located at the track with helmets and sponsored bikes available for the students. Hannah will also look into the availability of using the track outside of school hours.

Approval of TEAM contribution to pump track: "Team to contribute \$10,000 to BOT to go towards the build of the pump track".

Moved: Ange Loe **Seconded:** Ally Avery

Fundraising ideas –

BOT are arranging a working bee for the topping of a gum tree at school with the help of locals, wood to be split and sold as firewood.

Working bee to be arranged to remove the hedge trimmings to save costs.

4x4 trip through Homestead & Cape Campbell possibly November 2023

A garden tour through Ellerton and Winterhome Gardens. Seddon made approx. \$18,000 off their garden tour, Jess has approached Bridget Hammond and they are happy for us to run one this year as they are focusing on the Tussock Run. There is the opportunity to co-ordinate with the Kekerengu play group and Community Hall. A subcommittee of Hannah Throssell, Jess Murray, Niki Macfarlane and Faye Moore has been set up to start the process.

NEXT AGM MEETING. March 2023.

ACTIONS TO BE PROGRESSES:

Action	Who	Timeframe	status
Change of Banks	Pip	ASAP	
Use of pump track outside of School hours	Hannah	Term 2	
Garden Tour Sub-committee to look into Garden Tour	Hannah, Jess, Niki, Ange, Faye		