

WARD SCHOOL, WARD, MARLBOROUGH

Meeting Minutes

Date and Time: Friday 9th May 12.50pm Term 2

Location: Ward School Library

Attendees:

- Millie Millton, Niki Macfarlane, Aaron Nesbit, Em Nesbit, Sam Lunn, Leah Buick, Rochelle Lloyd, Andrea Hickman, Sarah Clouston, Faye Moore, Salome Murray, Rhiannon Murray, Chanelle Arthur, Aaron Sangster, Ange Loe, Brooke Thompson

Apologies:

- Koko Lambert, Rosie Dowling, Jess Murray, Pip Lunn, Michelle Hickman, Lucy McKnight, Jordan Collins, Ally Avery, Pip Todhunter, Julia Chapman, Charlotte Dickson

Approval of Minutes: " Previous minutes approved and circulated"

Moved: Rhiannon Seconded: Niki

Agenda

1. Ange's update from BOT
2. Fundraising Ideas
3. Financial Report - Niki
4. General Business

Meeting Notes

Agenda Item	Discussion Points	Action Items
Ange's update from BOT	<ul style="list-style-type: none"> • Ange provided an update on behalf of BOT regarding fuel contribution – see letter/email attached to minutes. • TEAM staff fuel contribution will be \$2700 this year. All present agreed 	<ul style="list-style-type: none"> • Niki + Ange to work with Candi re invoicing for TEAM contributions to BOT • All teachers to be given a copy of TEAM's constitution - Aaron
Fundraising Ideas	<ul style="list-style-type: none"> • Niki happy to leave Garden Fundraiser for now. • Other ideas offered- colour run/trail run, stock drive, trail rides, golf day 	<ul style="list-style-type: none"> • Ange to talk to Ally Avery re Trail ride and to trail ride co-ordinator to discuss logistics, pricing etc.

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	<ul style="list-style-type: none"> Ally and Lockie Taylor + Ange & Tom Loe are keen to host a trail ride on their properties. Discussed that this could possibly be a 2-day event between the two properties. Everyone keen to do a stock drive asap as best time stock wise is after scanning. Sam Lunn happy to organise logistical side of it along with Millie + Salome who would look to form a subcommittee. Agreed that we will do the Golf Fundraiser again next year – great support and relatively easy event to organise. 	<ul style="list-style-type: none"> Millie also to talk to her friend from Fairhall who also ran a trail ride re logistics, pricing etc. Stock drive – Sam L to organise logistics etc. Millie + Salome to sort prizes & subcommittee. Are the golf committee from the last event happy to stand again for next years event? Need to lock in a date asap – avoid clash with rural swimming sports.
Financial Report	<ul style="list-style-type: none"> Niki presented financial report – see attached. 	
General Business	<ul style="list-style-type: none"> Ski trip contribution from TEAM we will discuss when we have a date and more information from Aaron. Lions Dinners: Em raised and questioned if we need a set rule regarding the number of attendees we charge for. Is it number indicated prior to event or number that attended? Agreed that it was number indicated. Agreed that future TEAM meetings would be same time and location as current meeting 	<ul style="list-style-type: none"> Aaron to inform TEAM of date and costs for ski trip once received from Mt Lyford. Invoices for Lions dinner to be charged as number indicated as it currently stands. Future TEAM meetings to be held in the school library near the beginning of each term on a Friday before assembly.

Next Meeting

Scheduled for Term 3, Week 2 Friday before school assembly.

Adjournment

The meeting was adjourned at 1.50pm

Prepared by: Rochelle Lloyd + Niki Macfarlane