



Vision: Leading our Learning - Whai Akoranga.

Mission: We will empower and lead our tamariki to value their learning, identity, whānau and place.

Values: Together we are - **R**espectful, **A**daptable, **C**reative and **K**ind.

Ward School Board of Trustees Meeting Minutes

Date: Tuesday 6th December 2022 **5.00pm**

Item No	Minutes	Person responsible:	Meeting due date:
1	Welcome		
2	Meeting Protocol		
2.1	Present: Locky Taylor, John Hickman, Simon Todhunter, Kieran Hickman, Carey Huria, Hannah Throssell Minutes: Hannah Throssell		
2.2	Apologies: None		
2.3	Alterations to the Agenda: None		
2.4	Declaration of interests: None		
3	<u>Meeting Administration</u>		
3.1		John	
3.2	Minutes of the previous meeting - MOTION will be proposed by the Chair that the minutes from Tuesday 25th of October was a true and accurate record. Minutes to be signed John Hickman All in favour		
	MOTION proposed to be part of the Piritahi Kahui Ako for 2023.		
3.3	Board Correspondence	John	
3.4	Matters Arising from Correspondence		
4	<u>Monitoring</u>		
4.1	Principal's Report BOT Report December 2022 <ul style="list-style-type: none"> Principal's Professional Growth Cycle 2023 - information for the BOT Assessment data/strategic review MOTION: The Board accepts the Principal's Report. All in favour	Carey	
4.2	Assessment Data Term 4 Achievement Report 2022	Carey	
5	<u>Strategic Planning / Decisions</u>		
5.1	BOT BUS Survey Bus Review 2022		
5.2	Charter Review Review the current strategic aims/direction/ ERO Evaluation tools to complete		

5.3	Property Report Schoolhouse rent review Playground Update -		
5.4	Personnel Update		
5.4	School Docs Policy Review: Term 4 Policy Review- Health, Safety & Welfare Policy review School Bus Transport Policy reviewed. Instructions for online Policy Review		
6	Financial Reports Motion: to ratify the accounts as true and accurate. Ward School Management Report October 2022 MOTION: to ratify the October and November Reports as true and accurate. 2023 Budget Motion: To accept the 2023 Budget	Simon John Carey	
6.1	Funding Applications		
6.2	SUE Reports John Hickman has checked the processes and authorisations used to make payments to staff members, including the payments made to the principal and others in the school with payroll responsibilities.	John Carey	
	Other: End of Year BBQ, House Rental.		
7	Next Meeting - 2023 Meeting Closure		
7.1	Agenda items - for next full Board meeting		
	In Committee - MOTION: I move that the public be excluded from the following parts of the proceedings of this meeting, namely, Personnel — The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: Ground(s) under section 48(1) for the passing of this resolution — — — *This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:		

	[give particulars]		
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Signed:

Date: