



Vision: Leading our Learning - Whai Akoranga.

Mission: We will empower and lead our tamariki to value their learning, identity, whānau and place.


Values: Together we are - **R**espectful, **A**daptable, **C**reative and **K**ind.

Ward School Board of Trustees Meeting Minutes via ZOOM

Date: Tuesday 22nd March 6pm

Item No	Minutes	Person responsible:	Meeting due date:
1	Welcome		
2	Meeting Protocol		
2.1	Present: Carey Huria, John Hickman, Deborah Klenner, Kieran Hickman, Simon Todhunter, Hannah Throssell and Locky Taylor. Judith Catton via ZOOM Attending: Shelley Bedingfield (Minutes)		
2.2	Apologies: None		
2.3	Alterations to the Agenda: Te Reo Report to be added to the Principal's Report.		
2.4	Declaration of interests: No declaration of interest.		
3	<u>Meeting Administration</u> MOTION will be proposed by the Chair that BOT Minutes Thursday 17th February 2022 were a true and accurate record. John Hickman All in favour.		
3.1	Board Correspondence. Outwards: Survey Letter ■ BOT funding request 2022.pdf and TEAM letter Principal Update Inwards: Bible in Schools - Awatere Parish Robyn Win Link to Correspondence folder Candi Letter re Bus cost increase Link to Correspondence folder Judith Catton - Principals appraisal agreement W 2022 Ward School Independent Contractor Agreement.docx Phone-in with Judith 6.30pm NZSTA Term 1 Newsletter		
3.2	Matters Arising from Correspondence Carey is to meet with Ange Loe to discuss the funding in TEAM's constitution. After that Carey and John will meet and prepare the proposed funding letter to TEAM. Carey is to contact Robyn at the Awatere Parish to get some more details before the Board will survey the parents to see if they want the program offered. Jem Pupich, Regional Transport Advisor, will perform an informal review of the bus funding/service on Thursday the 31st March 2022 so the Board can decide how they will move forward. MOTION to accept Judith Catton's Principal Appraisal Agreement. John Hickman All in favour.	Carey/John Carey	
4	School Docs Policy Review: Please click on this link to read the policy review instruction. When you have followed the link and clicked on Current Review, you will see	All	

	a long list ¹ review items. Click on each of them to read them all and submit comments/ratings prior to the BOT meeting.		
5	Financial Reports MOTION: to ratify the accounts as true and accurate. ■ Ward School Management Report - February 2022 (BOT Vers).pdf Ward School Budget link Simon Todhunter/John Hickman All in favour.	Simon	
6	Playground and Pool Update Lester Murray has been. The electrician is coming to test the power cable to the pool. Native trees need to be ordered for the working bee. Work will be done on the blue gum tree during the school holidays.	Kieran/Hannah	
6	Funding Applications Rata Foundation		
7	SUE Reports John Hickman has checked the processes and authorisations used to make payments to staff members, including the payments made to the principal and others in the school with payroll responsibilities.		
6	Monitoring		
6.1	Principal's Report: Ward School Charter 2022 Principal's BOT Report Carey presented her Principals Report. Special attention was drawn to the follow points: Student Teacher Placement Year 7 and 8 National Survey 'Student Well Being Measures' MOTION: The Board accepts the Principal's Report. Carey Huria/Deborah Klenner All in favour.	Carey	
6.2	Health and Safety	Carey	
7	Meeting Closure 8pm Next Meetings 11th May 2022 at 6pm and the 15th June 2022 at 5pm.		
7.1	Agenda items - for next full Board meeting		
	In Committee - MOTION: I move that the public be excluded from the following parts of the proceedings of this meeting, namely, Personnel — The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: Ground(s) under section 48(1) for the passing of this resolution — — — *This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: [give particulars)		

Signed:  _____

Date: 11/05/202